



# Environmental Charter Schools

## Board of Directors' Meeting

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### Date and Time

Monday June 3, 2019 at 5:00 PM PDT

### Location

ECCHS Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

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### ECS Board Members

### Term and End Date

Mr. Anthony Jowid, President.....	2 years June 30, 2019
Mr. Ken Deemer, Vice President/Treasurer.....	3 years June 30, 2019
Ms. Denise Berger, Secretary.....	3 years June 30, 2020
Ms. Cathy Creasia.....	3 years June 30, 2020
Ms. Zena Fong.....	2 year June 30, 2020
Mr. Ernie Levrony.....	2 year June 30, 2019
Ms. Jenina Ramirez.....	3 years June 30, 2021
Lawndale Elementary School District Representative.....	Rotating Position

### ECS Staff

Ms. Alison Diaz, Executive Director & Founder  
Ms. Farnaz Golshani-Flechner, Chief Operating Officer  
Ms. Kami Cotler, Director of Strategic Initiatives  
Ms. Danielle Kelsick, Director of Curriculum and Instruction  
Ms. Beth Bernstein-Yamashiro, Principal at ECMS - Inglewood  
Ms. KC Villoria, Principal at ECCHS  
Dr. Qiana O'Leary, Principal at ECMS - Gardena  
Mr. Dave Trejo, Principal-in-Residence

### **Mission:**

Reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world.

### **Values:**

**JUSTICE** - We examine bias, racism, and prejudice. We deliver culturally-responsive curricula. We succeed when students' race and class cease to predict their level of achievement. (footnote Noguera).

**COMMUNITY** - We care. We collaborate. We respect the rights and voices of our stakeholders.

**CURIOSITY** - We question. We explore. We innovate.

**SUSTAINABILITY** - We think globally and act locally. We adapt. We encourage systems thinking to create a sustainable future.

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LEADERSHIP - We listen. We think critically. We advocate. We shift public discourse. We are our own superheroes.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**PUBLIC SPEAKERS AT BOARD MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls within the Environmental Charter School's purview. Speakers may sign up in person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>05:00 PM</b>
<b>A. Record Attendance and Guests</b>		Anthony Jowid	1 m
		<ul style="list-style-type: none"><li>Gretchen Janson, Ed. D., Lawndale Elementary School District (LESD) Assistant Superintendent, <a href="#">Business Services</a> (attending as LESD board representative for this ECS board meeting)</li></ul>	
<b>B. Call the Meeting to Order</b>		Anthony Jowid	1 m
<b>C. Approve the agenda</b>	Vote	Anthony Jowid	1 m
		<ul style="list-style-type: none"><li>Version en español está <a href="#">aquí</a></li></ul>	

D. Opener	Farnaz Flechner	15 m
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**II. Presentations from the Floor** **05:18 PM**

A. Presentations from the Floor on Non-agenda Items FYI

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each).

B. Presentations from the Floor on Agenda Items FYI

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

**III. Reports/Presentations** **05:18 PM**

A. Organizational Update	FYI	Alison Diaz and Farnaz Flechner	15 m
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- Introducing Incoming 2019-2020 ECMS-Inglewood Principal: Geneva Matthews
- Outstanding Inglewood Teacher Presentation: Olivia Penka
- Board Member Compliance Training Program in June 2019

B. 2018-2019 Financial Update and 2019-2020 Budget Proposal	FYI	Dorothy Lee	10 m
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**Financial Update**

- EdTec financial update is [here](#)
- ECHS April 2019 financials is [here](#)
- ECMS-G April 2019 financials is [here](#)
- ECMS-I April 2019 financials is [here](#)
- ECS Consolidated Balance Sheet as of April 30, 2019 is [here](#)

**FY19/20 Budget Proposal**

- ECHS 2019-2020 Budget is [here](#)
- ECMS-G 2019-2020 Budget is [here](#)
- ECMS-I 2019-2020 Budget is [here](#)

C. Equity and Diversity Update	FYI	Danielle Kelsick	5 m
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D. Fundraising YTD Update	FYI	Julie Vo	5 m
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- Fundraising YTD Update is [here](#)

E. Menlo Charter Properties - Overview Presentation	FYI	John Kim	15 m
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- MCP Overview Presentation is [here](#)

**IV. Study Sessions / Ceremony** **06:08 PM**

A. LCAP Presentations	Discuss	Farnaz Flechner / Kami	35 m
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- LCAPs Presentation is [here](#)
- ECMS-G LCAP 2017-2020 Year 3 (including Federal Addendum) is [here](#)
- ECMS-I LCAP 2017-2020 Year 3 (including Federal Addendum) is [here](#)
- ECHS LCAP 2017-2020 Year 3 (including Federal Addendum) is [here](#)

**B.** Q and A about Organizational Structure and Job Descriptions      Discuss      Farnaz Flechner / Alison Diaz      8 m

- Organization Chart is [here](#)
- DRAFT Job Descriptions is [here](#)

**C.** ECMS-G Student Mathlete Awards Ceremony      FYI      Sabrina Johnson      15 m

**V. Approve Consent Items A-P**

**07:06 PM**

**A.** Approve previous meeting minutes for April 26, 2019 special board meeting      Approve Minutes      Jeremiah David      5 m

Approve minutes for Special Board of Directors' Meeting on April 26, 2019

**B.** Accept minutes from the following committee meetings      Vote      Jeremiah David

- Equity and Diversity Committee Meeting Minutes on April 11, 2019 is [here](#)
- Special Development Committee Meeting Minutes on April 25, 2019 is [here](#)
- Special Finance Committee Meeting Minutes on April 25, 2019 is [here](#)
- Facilities Committee Meeting Minutes on May 17, 2019 is [here](#)

**C.** Approve March and April 2019 Check Registers as recommended by Finance Committee      Vote      Farnaz Flechner

- March 2019 check register is [here](#)
- April 2019 check register is [here](#)

**D.** Accept February - April 2019 private donations over \$1,000 as recommended by Finance Committee      Vote      Julie Vo

- Private donations list is [here](#)

**E.** Approve 2019-2020 contracts as recommended by Finance Committee      Vote      Farnaz Flechner

Staff recommends approval of the following agreements:

- School Nutrition Plus contract (school meals provider for all sites)
  - \$408,004 expected annual cost - contract is [here](#)
  - Food Service RFP 2019-2020 Bid Ratings Analysis and Cost Summary is [here](#)
- Charter Schools Tech Inc. contract (Managed tech services for entire ECS organization)
  - ECHS dedicated support: \$49,860 expected annual cost - contract is [here](#)
  - ECS shared support: \$189,000 expected annual cost - contract is [here](#)
- NWEA MAP Growth Math, Reading, & Language contract (assessment services at all sites)
  - \$18,255 expected annual cost - contract is [here](#)
- S&W Janitorial contract (custodial services for ECMS-Inglewood)
  - \$35,940 expected annual cost - contract is [here](#)
- S&W Janitorial contract (custodial services for ECMS-Gardena)
  - \$45,588 expected annual cost - contract is [here](#)

**F.** Approve ECMS-G 8th Grade Skyland Ranch trip contract in arrears as recommended by Finance Committee      Vote      Alison Diaz

- ECMS-G 8th Grade Skyland Ranch trip contract is [here](#)

**G.** Approve sale of ECHS salvage van as recommended by Finance Committee      Vote      Jeremiah David

- Background: ECHS van damaged at-fault. Insurance provider ASCIP deemed vehicle a total loss and provided payout.
- Proposed: ECS to conduct a bid process for salvage vehicle and sell to highest bidder.

**H.** Approve public sale of ECHS Ricoh Copier as recommended by Finance Committee      Vote      Jeremiah David

- Proposed: Approve a public sale to be held for one (1) Ricoh Aficio MP 5001 copier (donated to ECHS)
  - Estimated current market value (needs refurbishment): \$500-700

**I.** Approve Consolidated Application FY 2019-2020 for each site as recommended by Finance Committee      Vote      Farnaz Flechner

- 2019-2020 Consolidated Application - ECHS is [here](#)
- 2019-2020 Consolidated Application - ECMS-Gardena is [here](#)
- 2019-2020 Consolidated Application - ECMS-Inglewood is [here](#)

**J.** Approve 2019-2020 Education Protection Act Plan and Resolution as recommended by Finance Committee      Vote      Jeremiah David

- 2019-2020 Education Protection Act Plan is [here](#)
- 2019-2020 Education Protection Act Resolution is [here](#)

**K.** Approve ECHS furniture purchase options as recommended by Finance Committee      Vote      KC Fabiero

- Finance Committee recommends that ECS staff complete final negotiations with bidders and sign a contract with the winning bidder, with a maximum allowable contract cost of \$230,000.
  - ECHS Furniture Bid Evaluation Summary (Phase 1) is [here](#)

**L.** Approve ECHS investment recommendation as recommended by Finance Committee      Vote      Farnaz Flechner

- Proposed:
  - To invest \$1.1M of ECHS General Account funding into an interest-bearing credit union account
  - To invest \$27,350 of Bruce Greenspon Scholarship Fund into an interest-bearing credit union account

- ECHS investment recommendation presentation is [here](#)

**M.** Approve CL500 Declaration of Need for Fully Qualified Educators      Vote      Sarah Jamieson

- CL500 Declaration of Need for Fully Qualified Educators is [here](#)



<p><b>F. Approve Graduation Waivers for ECHS Students</b></p> <ul style="list-style-type: none"> <li>• 2018-19 Board Waiver #13224 is <a href="#">here</a></li> <li>• 2018-19 Board Waiver #12408 is <a href="#">here</a></li> </ul>	Vote	KC Fabiero	2 m
<p><b>G. Approve 2019-2020 ECS Employee Handbook</b></p> <ul style="list-style-type: none"> <li>• 2019-2020 ECS Employee Handbook (tracked changes) is <a href="#">here</a></li> </ul>	Vote	Farnaz Flechner	2 m
<b>VII. Adjourn to Closed Session</b>			<b>07:28 PM</b>
<p><b>A. Adjourn to Closed Session</b></p>	Vote	Anthony Jowid	1 m
<b>VIII. Closed Session</b>			<b>07:29 PM</b>
<p><b>A. Conference with Labor Negotiator (Government Code section 54957.6)</b></p> <ul style="list-style-type: none"> <li>• Agency Negotiator: Anthony Jowid</li> <li>• Unrepresented Employee: Chief Executive Officer/Executive Director</li> </ul> <ul style="list-style-type: none"> <li>• ED Salary - Comparables Table is <a href="#">here</a></li> </ul>	Vote	Anthony Jowid	20 m
<b>IX. Report Out of Closed Session</b>			<b>07:49 PM</b>
<p><b>A. Oral Recommendation Regarding CEO's/ED's Salary and/or Fringe Benefits</b></p>	FYI	Anthony Jowid	2 m
<p><b>B. Ratification of CEO's/ED's Employment Agreement</b></p>	Vote	Anthony Jowid	2 m
<b>X. Upcoming Dates/Announcements</b>			<b>07:53 PM</b>
<p><b>A. Next ECS Committee Meetings</b></p> <ul style="list-style-type: none"> <li>• Governance Committee - August 13, 2019 at 10:30am</li> <li>• Finance Committee - August 23, 2019 at 8:30am</li> </ul>	FYI	Alison Diaz	1 m
<p><b>B. Student Led Tours</b></p> <ul style="list-style-type: none"> <li>• Tuesday, June 11, 2019 at 10am at Environmental Charter High School (16315 Grevillea Ave, Lawndale, CA 90260) <ul style="list-style-type: none"> <li>• Sign up for a tour <a href="#">here</a></li> </ul> </li> </ul>	FYI	Julie Vo	1 m
<p><b>C. Upcoming Events</b></p> <ul style="list-style-type: none"> <li>• ECHS</li> <li>• ECMS-Inglewood</li> <li>• ECMS-Gardena</li> </ul>	FYI	Alison Diaz	2 m
<p><b>D. Appreciations</b></p>	FYI	Anthony Jowid	2 m

**XI. Closing Items**

**07:59  
PM**

A. Adjourn Meeting

Vote

Anthony  
Jowid

1 m